

Commission Minutes
July 11, 2017



IOWA TRANSPORTATION COMMISSION

Meeting Agenda / Commission Orders

July 11, 2017
Materials Conference Room
Ames DOT Complex

ITEM NUMBER	TITLE	SUBMITTED BY
D-2018-1	*Approve Minutes of the June 13, 2017 Commission Meeting	Danielle Griggs
1:30 p.m.	Commission Comments DOT Comments	
H-2018-2	*Administrative Rule: 761 IAC 111 -Real Property Acquisition and Relocation Assistance	Mitch Dillavou
PPM-2018-3	*Public Transit Infrastructure Grant Program	Ryan Ward
	Public Input: Lincoln Highway Heritage Byway	Janice Gammon
1:40 p.m.	Adjourn	
	*Action Item	

On Tuesday, July 11, the Commission and staff will meet informally at 10:00 a.m. in the Materials Conference Room at the DOT complex in Ames. Transportation-related matters will be discussed but no action will be taken.

DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER

Division/Bureau/Office Director's Office Order No. D-2018-1
Submitted by Danielle Griggs Phone No. 515-239-1919 Meeting Date July 11, 2017
Title Approve Minutes of the June 13, 2017 Commission Meeting

DISCUSSION/BACKGROUND:

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission approve the minutes of the June 13, 2017 Commission meeting.

COMMISSION ACTION:

Moved by Kathleen Fehrman Seconded by Charese Yanney

	Aye	Vote Nay	Pass
Fehrman	<u>x</u>	<u>_____</u>	<u>_____</u>
Huber	<u>x</u>	<u>_____</u>	<u>_____</u>
Maher	<u>x</u>	<u>_____</u>	<u>_____</u>
Putney	<u>x</u>	<u>_____</u>	<u>_____</u>
Rielly	<u>x</u>	<u>_____</u>	<u>_____</u>
Rose	<u>x</u>	<u>_____</u>	<u>_____</u>
Yanney	<u>x</u>	<u>_____</u>	<u>_____</u>

Division Director Legal State Director

D-2018-1

Commissioner Fehrman made a motion to approve the minutes as written.
Commissioner Yanney seconded the motion. The motion passed unanimously.

Commission Comments

Commissioner Huber participated via teleconference.

DOT Comments

**DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER**

Highway Division, Project Delivery Bureau,
 Division/Bureau/Office Office of Right of Way Order No. H-2018-2
 Submitted by Mitchell J. Dillavou Phone No. 515-239-1124 Meeting Date July 11, 2017
 Title Administrative Rules – 761 IAC 111, Real Property Acquisition and Relocation Assistance

DISCUSSION/BACKGROUND:

The department is proposing to make changes to 761 IAC 111 as part of the required five-year review of Iowa DOT’s rule chapters.

Iowa Code 316.9 requires the department to adopt administrative rules to ensure compliance with federal Uniform Relocation Assistance and Real Property Acquisition Policies (Uniform Act). To comply with this rule-making requirement, the department adopts by reference Section II of the manual titled “Uniform Manual, Real Property, Acquisition and Relocation Assistance.” This manual, which is published by the department and available online at www.iowadot.gov, is based on federal regulations, 49 CFR Part 24, which implements the Uniform Act.

This rule making proposes to adopt a new edition of Section II of the manual. Section II is revised to reflect changes made to 49 CFR Part 24. The revised federal regulations include some technical changes. Some of the more significant changes are:

- Occupancy requirement for homeowner’s reduction and replacement housing payment monetary limit increase.
 -Reduces 180 days’ occupancy to 90-day occupancy.
 -90-day homeowner payment increase from \$22,500 to \$31,000.
- Replacement housing payment limit increase for tenants.
 -90-day tenants monetary increase from \$5,250 to \$7,200.
- Moving and related expenses.
 -Business re-establishment payment monetary limit increase from \$10,000 to \$25,000.
 -Fixed payments in lieu of actual moving and reestablishment monetary increase from \$20,000 to \$40,000.
- Raising the appraisal waiver limit from \$10,000 to \$25,000.

The public comment period ended on May 16, 2017, and the department did not receive any comments or requests for oral presentations were received.

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission approve the attached rule amendments.

COMMISSION ACTION:

Moved by David Rose Seconded by Nancy Maher

	Aye	Vote Nay	Pass
Fehrman	x		
Huber	x		
Maher	x		
Putney	x		
Rielly	x		
Rose	x		
Yanney	x		

 Division Director Legal State Director

H-2018-2

Mitch Dillavou, Highway Division; The department is proposing to make changes to chapter 111 of Iowa Administrative Code as part of a required five-year review of Iowa DOT rules.

Iowa code requires the department to adopt administrative rules to ensure compliance with federal Uniform Relocation Assistance and Real Property Acquisition Policies. To comply with this rule-making requirement, the department adopts by reference Section II of the manual titled "Uniform Manual, Real Property, Acquisition and Relocation Assistance".

This rule making proposes to adopt a new edition of Section II of the manual. Section II is revised to reflect changes made to the code of federal regulations. These changes were discussed at the Commission Workshop this morning and is recommended the Commission approve the rule amendments attached to the Commission Order.

Commissioner Rose made a motion to approve the rule amendments. Commissioner Maher seconded the motion. The motion passed unanimously.

ITEM 1. Amend rule 761—111.1(316), introductory paragraph, as follows:

761—111.1(316) Acquisition and relocation assistance manual. The ~~April 2006~~ September 2017 edition of Section II of the manual entitled “Uniform Manual, Real Property Acquisition and Relocation Assistance” is adopted by reference.

ITEM 2. Amend paragraph **111.1(2)“d”** as follows:

d. In accordance with Iowa Code subsection ~~316.9(4)~~ 316.9(3), an entity that provides relocation assistance benefits for any program or project is required to provide an appeal process, regardless of the source of funding for the program or project. The appeal process provided shall not diminish the rights of the appellant or the scope of the appeal as described in Section II.

ITEM 3. Amend subrule 111.1(3) as follows:

111.1(3) Availability of manual. Copies of the manual or portions thereof are available from the Office of Right of Way, Iowa Department of Transportation, 800 Lincoln Way, Ames, Iowa 50010; or on the department’s Web site at www.iowadot.gov.

DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER

Division/Bureau/Office Planning, Programming and Modal Division
Office of Public Transit Order No. PPM-2018-3
 Submitted by Ryan Ward Phone No. 515-233-7877 Meeting Date July 11, 2017
 Title Public Transit Infrastructure Grant Program Funding Recommendations

DISCUSSION/BACKGROUND:

The Office of Public Transit requests approval for the fiscal year (FY) 2018 Public Transit Infrastructure Grant program. The following funding recommendations will be presented:

Replacement of three in-ground hoists (CyRide – Ames)	\$ 405,009
Purchase land and construct Humboldt facility (Region 5 – Fort Dodge)	\$ 539,895
Rehabilitation of maintenance facility (Cambus – Iowa City)	\$ 600,000
 Total	 \$1,544,904

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission approve the FY 2018 Public Transit Infrastructure Grant program funding recommendations as listed.

COMMISSION ACTION:

Moved by Charese Yanney Seconded by Tom Rielly

	Aye	Vote Nay	Pass
Fehrman	<u>x</u>	_____	_____
Huber	<u>x</u>	_____	_____
Maher	<u>x</u>	_____	_____
Putney	<u>x</u>	_____	_____
Rielly	<u>x</u>	_____	_____
Rose	<u>x</u>	_____	_____
Yanney	<u>x</u>	_____	_____

Division Director Legal State Director

PPM-2018-3

Stuart Anderson, Planning, Programming and Modal Division; Last month we presented a recommendation to award \$1,544,904 of FY 2018 Public Transit Infrastructure Grant funding to the three projects listed on the Commission Order.

Since last month's workshop, we have not received any questions or comments on that recommendation. Therefore, we are here this afternoon to recommend the Commission approve the FY 2018 Public Transit Infrastructure Grant program funding recommendations as listed on the order.

Commissioner Yanney made a motion to approve the FY 2018 Public Transit Infrastructure Grant program funding. Commissioner Rielly seconded the motion. The motion passed unanimously.

Janice Gammon, Prairie Rivers of Iowa; I've brought with me Penny Brown Huber who is our Executive Director. The Lincoln Highway was started in 1913 and was supported by the Lincoln Highway Association, they felt in the late 20's that it had been signed, it had been given a number (30) and felt their work was done, so they disbanded. In 1992 they decided to reform, meeting in Greene County, Iowa. A few weeks ago they met for their 25th Anniversary in Denison, Iowa for their National Conference. At the conference, they awarded the Iowa DOT with a "Friend of the Lincoln Highway Award". I would like to present that to you at this time.

